



## 2024-2025 Enrollment Change Before Lock

**Financial Aid Department**  
Phone: 360.650.3470  
Email: financialaid@wwu.edu  
Website: financialaid.wwu.edu  
Address: 516 High Street, Old Main 265, Bellingham, WA 98225

\_\_\_\_\_  
Student Name

W \_\_\_\_\_  
Student I.D. Number

Submit this form to update your financial aid enrollment level. This form **will not** withdraw you from any classes. **Contact the Registrar’s Office to officially withdraw from classes.**

This form is due in the Financial Aid Office on the last day to add or drop a class without incurring late add/drop fees. Late forms will not be processed. The dates for the 2024-2025 year are:

Fall: October 6, 2024

Winter: January 19, 2025

Spring: April 13, 2025

### New Enrollment Level

This form will not withdraw you from any classes. **Contact the Registrar to officially withdraw.**

List the exact number of credits you will be taking:

Fall 2024 I will be enrolled in \_\_\_\_ credits.

Winter 2025 I will be enrolled in \_\_\_\_ credits.

Spring 2025 I will be enrolled in \_\_\_\_ credits.

**Note:** Reducing your enrollment level requires a reduction to some types of financial aid. Any portion you need to repay due to reducing your enrollment level will show as a balance due on your Western Account Online. More information about the [Enrollment Lock Date](#) is available online.

### Special note for full withdrawals:

Withdrawing during the first 60% of the quarter requires recalculation of your federal, state, and institutional aid and may require repayment of some or all of your financial aid.

### Certification

I understand that submitting this form electronically as an email attachment **using my WWU email account** constitutes my signature and my certification that the information provided herein is complete and correct.

\_\_\_\_\_  
Student Signature (Not required if submitted from your **WWU email account**)

\_\_\_\_\_  
Date

<b>OFFICE USE ONLY</b>	Operations:	[R_ENR _____]
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