



Financial Aid Department
 Phone: 360.650.3470
 Email: financialaid@wwu.edu
 Website: financialaid.wwu.edu
 Address: 516 High Street, Old Main 265, Bellingham, WA 98225

 Student Name W

 Student I.D. Number

Submit this form to update your financial aid enrollment level. This form **will not** withdraw you from any classes. **Contact the Registrar’s Office to officially withdraw from classes.**

This form is due in the Financial Aid Office on the last day to add or drop a class without incurring late add/drop fees. Late forms will not be processed. The dates for the 2025-2026 year are:

- Fall: October 4, 2025
- Winter: January 17, 2026
- Spring: April 11, 2026
- Summer: TBD

New Enrollment Level

This form will not withdraw you from any classes. **Contact the Registrar to officially withdraw.**

List the exact number of credits you will be taking:

- Fall 2025: I will be enrolled in ___ credits.
- Winter 2026: I will be enrolled in ___ credits.
- Spring 2026: I will be enrolled in ___ credits.
- Summer 2026*: I will be enrolled in ___ credits.

* Summer enrollment changes cannot be requested until the summer quarter financial aid offer is available.

Note: Reducing your enrollment level requires a reduction to some types of financial aid. Any portion you need to repay due to reducing your enrollment level will show as a balance due on your Western Account Online. More information about the [Enrollment Lock Date](#) is available online.

Special note for full withdrawals: Withdrawing during the first 60% of the quarter requires recalculation of your federal, state, and institutional aid and may require repayment of some or all of your financial aid.

Certification

I understand that submitting this form electronically as an email attachment **using my WWU email account** constitutes my signature and my certification that the information provided herein is complete and correct.

 Student Signature (Not required if submitted from your **WWU email account**) _____
 Date

OFFICE USE ONLY	Operations:	[R_ENR _____]
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